

Regular Council Meeting  
January 7, 2008  
1:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 1:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, David Anderson, J.W. Thiele, Kelly Ross and Fred Volcansek.

Absent: Main Street Manager Damaris Neelley

Staff present: Police Chief Steve Adcock, City Administrator Charles McLean, Public Works Director Jim Burch, CEO Paul Phillips and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on January 4, 2008 @ 12:30 p.m.

After a review of the prior minutes **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve the minutes from the regular meeting held on December 3, 2007.**

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments.

Mayor Zuehlke opened the public hearing regarding Go Industries request for a variance along North Avenue A. City Administrator McLean explained Bob Orth, owner of Go Industries was requesting a 5 ft x 300 ft strip of property located on the west side of Avenue A in the city's right-of-way to build a 120 ft x 300 ft manufacturing facility to house his business. The previous business' foundation was built on the city's right-of-way therefore when Mr. Orth's plans were drawn up; they included the 120 ft across. P & Z recommended the variance, what the Council needs to decided is how to convey the property to Mr. Orth. The Council discussed the letter sent stating 10 ft and it was really 5 ft, the shape of the lot, the dirt work already done and the loading dock. David Conrad, owner of Clifton Feed & Seed stated he was glad Mr. Orth was doing the project, but thought it was "opening a can of worms" for the city to sell Orth the property. There were no other comments; therefore Mayor Zuehlke closed the public hearing.

The Council discussed similar transactions and how each was handled and how the "can of worms was already open". How they were all alike yet different and depending on what the Council decides determines the process the city attorney will follow. The cost of the legal fees will probably run between \$500 - \$1000. Mayor Zuehlke suggested selling the property to Mr. Orth for \$10 plus closing costs. He would like to see the revenue on the tax rolls. Alderman Volcansek stated he would like to see the property sold at BCCAD valuation. The Council discussed the square footage cost, concerns about gifting property selling other small pieces of city property and revenue from these. **After some discussion, Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Alderman Volcansek voted to sell Go Industries a 5 ft x 300 ft strip of land for the BCCAD valuation of \$1.91 sq ft and Go Industries pay all closing cost.**

**Alderman Anderson, Alderman Volcansek, Alderman Ross and Mayor Pro Tem Gloff voted for the motion, while Alderman Thiele voted against. Motion carries.**

Paul Orwig, owner of MVP Livestock Supplement's met with the Council regarding upgrades to eliminate the odor in the air from his business. Mr. Orwig passed pictures around showing the 50 ft stack, fans and tanks while explaining the process he is trying to help eliminate the molasses odor. The improvements will cost between ten and fifteen thousand and he had thought about asking the city for help, but decided to bear the burden himself. The Council discussed the new improvements, the percentage of difference it will make and the timeline for getting the improvements in place. Mayor Zuehlke stated a letter was sent out welcoming Mr. Orwig and his business and was made aware from day one that ordinances would be enforced. The citizens have been very tolerant with the smell, but it time for the issue to cease. City Administrator McLean brought up the wastewater problems the city has when Mr. Orwig dumps the molasses water into the plant. The molasses discolors the influent at the plant and affects the process, because the bugs eat the molasses water instead of the solids slowing down the process and creating more solids to be hauled off costing dollars. TCEQ was called and said the dark water was not a permit violation. Mr. Orwig stated he had been working with Robin and Josh closely to solve the problem. He was going to try and hold the water and release it gradually or have farmers/rancher haul it off. Alderman Volcansek asked Mr. Orwig for a date when the improvements would be complete. Mr. Orwig replied on the air situation hopefully by February 14<sup>th</sup> and for the water issue hopefully in the next two weeks. Mayor Zuehlke read some of the comments from other places that have the same type of business and the Council stated some of the comments that they hear from citizens. Mr. Orwig stated he has everything invested into this business and is doing everything he can to solve the problems. He has taken the issues very serious and is spending more money to try and correct the problems. Leon Smith addressed the Council encouraging them to enforce the ordinances; it is costing him thousands in revenue from the Clifton Record and Cliftex. The odor gets into his building causing employees to have burning eyes and nauseated. "Mr. Orwig should have had his ducks in a row before he started, this is a major problem" and Mr. Smith wants it stopped immediately. After a lengthy discussion, Mayor Zuehlke asked if the Council wanted to take any action, have the ordinances enforced now or work with Mr. Orwig on resolving the concerns. No official action was taken.

**Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to accept Bill Murdoch's resignation from the EDC.**

Mayor Zuehlke presented the name of Mike Schmidt to fill the unexpired term ending in 2009, left from Bill Murdoch's resignation. **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to appoint Mike Schmidt to fill the unexpired term, ending in 2009.**

Mayor Zuehlke asked Police Chief Steve Adcock his comments regarding Rocky, the city's police dog. Mark Wilcox and Rocky have bonded; Rocky is old and has been retired as a police drug dog. Chief Adcock recommends that the Council let Mark Wilcox keep Rocky. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Ross voted unanimously to give Rocky, the former police drug dog, to Mark Wilcox.**

City Administrator McLean addressed the relocation of the water line running across Goodall-Witcher Hospital Foundation's property at 9<sup>th</sup> and Avenue T. More than a year ago the city relocated a water line for the Clifton Lutheran Sunset Home, the line was rerouted down 9<sup>th</sup> Street, which picked up the line going across the GWHF parking lot and to Avenue T, at that time, the city thought the line would be deep enough, but now it makes a good speed bump. The line needs to be moved before March, the city asked for bids and have received no response. The city could move the line, it would take longer and take the employees away from their normal work, but would be less expensive, around 10K. City Administrator McLean was looking for direction from the Council on how to proceed. Council discussed when the line was laid, entrances to the parking lot, time frame, citizen access to the clinic and asking the hospital to help fund the move. **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Anderson Ross voted unanimously to have Public Works Director Burch and his staff to move the water line running across Goodall-Witcher Hospital Foundation's property at 9<sup>th</sup> and Avenue T at city expense.**

Main Street Manager Neelley included in the packet a slate of proposed nominations for 2008 Main Street directors and officers. They are Julie Conley-Chairman, Cecil Peters-Vice-Chairman, Bridget Durham-Secretary, Leanne Donner-Treasurer, Ron Webb, Paige Siliba, Pat Wilson, Nelda Kettler, Michael Roundtree, and Gary McKibben. **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Alderman Ross voted unanimously to approve the list of proposed nominations for the Clifton Main Street's 2008 Board of Directors and Officers.**

Mayor Zuehlke informed the Council that Tom Maddox had resigned from the Planning and Zoning. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to accept Tom Maddox's resignation from the P & Z effective immediately.** Mayor Zuehlke recommended the following names to serve on the P & Z with Walter Langston and Fred Volcansek, whose terms will expire January 2009:

Rodney Rueter term expires January 2010

Craig Wickman term expires January 2010

Tim Ernst term expires January 2011

Rick Wimmer term expires January 2011

Vacant seat term expires January 2011

**Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Anderson voted unanimously to appoint the slate of citizens and terms as recommended by Mayor Zuehlke to serve on the P & Z.**

Departmental reports.

There being no further business, **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Anderson voted to adjourn at 3:40 p.m.**

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Mayor

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City Secretary



Regular Council Meeting  
February 4, 2008  
1:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 1:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, David Anderson, J.W. Thiele, and Fred Volcansek.

Absent:

Staff present: City Administrator Charles McLean, Police Chief Steve Adcock, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, CEO Paul Phillips and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on February 1, 2008 @ 12:30 p.m.

After a review of the prior minutes **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Alderman Thiele voted unanimously to approve the minutes from the regular meeting held on December 3, 2007 with revisions.**

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments.

**Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to accept Alderman Kelly Ross' resignation from the Council with regret and sincere thanks for service rendered to the City of Clifton.**

Mayor Zuehlke submitted the name of Alan Amundson to serve on the Planning and Zoning Committee for a three year term which will expire January 2011. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Anderson voted unanimously to appoint Alan Amundson to a three year term on the Planning and Zoning Commission; term expires January 1, 2011.**

Chief Steve Adcock presented resolution # 080201 authorizing submission of a grant application for cameras. The grant is sponsored through Heart of Texas Council of Governments (HOTCOG) and there will be no cost to the city. Mayor Zuehlke read the heading to the resolution. **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve resolution # 080201 authorizing submission of the grant application for the Eye in the Sky Project to the Office of the Governor, Criminal Justice Division.**

Tim Talley requested a historical tax freeze for the property located at 110 South Avenue D. Talley stated they purchased the property from Clifton Moulding about two weeks ago and wanted to take advantage of the Main Street tax freeze. The building will be used for a dance studio for the Central Texas Academy of Performing Arts. The Council was pleased that the

Talley's were restoring the building. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to grant the a historical tax freeze for the property located at 110 South Avenue D and owned by Tim and Jeannie Talley.** Alderman Anderson asked how many years the tax freeze was for and the response was 4 years.

Alderman Volcansek arrived at the meeting.

Main Street Manager Damaris Neelley presented the resignations of Patrick Wilson and Paige Sibila from the Main Street Board of Directors and Officers. Proposed nominations for replacements are Herb Gummelt and Kathy Wilson. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to appoint Herb Gummelt and Kathy Wilson to the Main Street Board to replace Patrick Wilson and Paige Sibila.**

**Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the order to call for a joint election with the Clifton ISD to be held on May 10, 2008.**

Departmental reports.

There being no further business, **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Anderson voted to adjourn at 2:07 p.m.**

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Mayor

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City Secretary

Regular Council Meeting  
March 3, 2008  
1:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 1:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, David Anderson, and J.W. Thiele.

Absent: Fred Volcansek and Police Chief Steve Adcock

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, CEO Paul Phillips, Officer Randy Hill and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on February 29, 2008 @ 12:30 p.m.

After a review of the prior minutes **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the minutes from the regular meeting held on February 4, 2008 as presented.**

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments.

The Chamber of Commerce's proposed budget for hotel/motel tax for 2008 was not addressed at this time.

Ed Adair of LBP Energy Consulting was unable to attend the meeting due to the flu; therefore Mr. Adair was called on the phone to make a short presentation regarding the HOTCOG electric power aggregation group. Mr. Adair gave the Council a brief background of LBP Energy and stated they negotiate rates on behalf of their clients and that they own the state contract. Mr. Adair needed the consulting agreement signed to continue the process, some of the services performed by LPB are: solicit competitive bids from various suppliers, aggregate properties to achieve better prices, analyze 12 month energy usage and accounts, negotiate contracts and advise as to latest trends and issues occurring in the market. The bid will be out the first week of April. The Council needs to appoint someone with authority to execute the contract. Council and staff asked several questions regarding after agreement is signed are we obligated, response was no. Was the contract yearly – response was 5 year contract. Cost to join aggregation group – response was no cost. City Administrator McLean stated the city could join for a shorter time and still negotiate with First Choice, then decide to go with the better deal for the city.

City Administrator McLean recommended the Council appoint him to execute the contract for electricity so that the city could move quickly on the matter. **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to appoint City Administrator McLean to act for the Council on a contract to supply electricity to the city.**

City Administrator McLean discussed resolution # 080301 determining the current rates of the ATMOS Energy Corporation, Mid-Tex division to be unjust and unreasonable; providing for a reasonable notice and hearing; finding that the meeting complied with the open meetings act; and declaring an effective date. After a brief summary of how Atmos Texas Municipalities (ATM) worked, Mayor Zuehlke recommended the approval of the resolution. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Anderson voted unanimously to approve resolution # 080301.**

City Administrator McLean presented resolution # 080302 approving a settlement agreement between ATMOS Energy Corporation, Mid-Tex Division and ATMOS Texas Municipalities (ATM); declaring existing rates to be unreasonable; adopting rate adjustments consistent with the settlement agreement; finding the rates to be set by the attached tariffs to be just and reasonable; finding that the meeting complied with the open meetings act; declaring an effective date; and requiring delivery of this resolution to the company and legal counsel. McLean summarized the information in the settlement agreement and that the current franchise fee of 4% could be increased to 5%. Mayor Zuehlke recommended the approval of the resolution. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Thiele voted unanimously to approve resolution # 080302.**

City Administrator McLean presented resolution # 080303 appointing a point of contact and principal department coordinators to comply with implementation requirements of the National Incident Management System. The resolution appoints the City Administrator as point of contact for NIMS implementation issues, and principal implementation coordinator. The Director of Public Works is appointed as principal implementation coordinator for the Public Works Department and the Chief of Police is appointed as principal implementation coordinator for the Police Department. People in these positions will respond to incidents and will have certain duties that will enhance communication. This resolution will meet compliance objectives for filing for federal grants. **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve resolution # 080303 appointing positions to fill various coordinators in the NIMS.**

City Administrator McLean presented ordinance # 080301 narrowing, closure and abandonment of a portion of Avenue A. R.J. Orth, Sr. petitioned the City for closure and abandonment of five feet of the west side of Avenue A. The five foot by 300 ft section of the west side of Avenue A in the city, running along the east line of block 2 of the Original Town of Clifton, between the north line of FM 219 (also known as 5<sup>th</sup> Street) and the south line of 4<sup>th</sup> Street (known now as 3<sup>rd</sup> Street) is where the 0.034 ac strip is located. The property described was sold to Orth in consideration for \$2,865 (fair market value) plus Orth is to pay all costs associated with the conveyance including the city's legal expenses. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Anderson voted unanimously to adopt ordinance # 080301 regarding the narrowing, closure and abandonment of a portion of Avenue A and orth paying for all conveyance costs.**

City Administrator McLean explained the proposal from TML for supplemental sewage backup coverage. The proposal offered several deductibles affecting the premium and guidelines. TML currently has 41 cities with the insurance. City Administrator McLean reminded the Council that

several months ago a citizen approached the Council with a sewer backup and was asking for help with the damages. Council's discussion centered on how the insurance actually worked, could the property owner be liable for the deductible and if citizens heard of the insurance would they try to take advantage of it. The Council agreed they would like to help the citizens that had this type of problem, but needed more information from TML regarding the insurance. City Administrator McLean is to contact TML and find out more information on how the claims are handled, if the property owner could be liable for the deductible, for a business could the property damage be considered loss of use and collect on it and talk with other cities that currently have the insurance. This item will be presented again at the April meeting.

Airport Manager Tim Talley informed the Council that the airport was self-supporting, monthly revenue pays all monthly bills. Currently there are four people on the waiting list for hangers and have been on the list for a long time. The existing hangers are paid for and five or six new hangers could be filled quickly. TxDOT has an 80% -20% matching grant with up to \$300,000 available. After brief comments, no action was taken besides adding the item to the "wish list" for next year's budget. Alderman Thiele asked how many people the airport served and suggested that maybe the city needs to concentrate on streets.

Mayor Zuehlke addressed the issue of rescheduling the monthly meetings for later in month due to reports being a month behind. It was suggested to change the meetings to the second Tuesday of the month starting at 2:00 p.m. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Thiele voted unanimously to change the monthly meetings to the second Tuesday starting at 2:00 starting in April.**

City Secretary Harvey presented the investment policy for annual renewal along with the annual investment report. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Anderson voted unanimously to renew the city's investment policy for 2008.**

Departmental reports.

There being no further business, **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Anderson voted to adjourn at 2:45 p.m.**

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Mayor

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City Secretary

Regular Council Meeting  
April 8, 2008  
2:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 2:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, David Anderson, J.W. Thiele and Fred Volcansek.

Absent:

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, Police Chief Steve Adcock, CEO Paul Phillips, and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on April 4, 2008 @ 3:00 p.m.

After a review of the prior minutes **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve the minutes from the regular meeting held on March 3, 2008 as presented.**

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments.

Optimistic Club Vice-President Pedro Ramirez approached the Council with using either the old football field or the old tennis court in the park for a paint ball tournament the first weekend in May and the second weekend in June. The tournament proceeds will be used to help build the skate park. The club has general liability insurance and everyone that participates will be required to sign a release form/waiver. The discussion covered safety concerns, cleanup, marking of the area and the closing of the road. Mr. Ramirez stated a professional paint ball person would be on site for the tournament. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to grant the Optimistic Club permission to host a paint ball tournament in the park at the old tennis court or old football field the first weekend in May and the second weekend in June.**

The Central Texas Youth Fair Assn. requested permission to close 7<sup>th</sup> Street on Wednesday June 4<sup>th</sup> through Saturday June 7<sup>th</sup> for the safety of the animals and contestants. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to grant the Central Texas Fair Assn. permission to close 7<sup>th</sup> Street for safety reasons on June 4<sup>th</sup> through June 7<sup>th</sup>.**

City Administrator McLean presented the bank depository bids to the Council, the city received bids from First National Bank of Bosque County and First Security State Bank. The depository is for five years and the recommendation was to continue service with First National Bank. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted**

**unanimously to award First National Bank of Bosque County the bank depository bid for the next five years.**

P & Z Chairman Rick Wimmer presented a new ordinance requiring property owners to display building addresses, which are visible from the street. Wimmer also presented changes to the following ordinances:

38-90 regarding metal gas containers shall be ASTM F852 compliant containers.

18-113 electric service entrance clearance minimum clearance shall be 12 ft between power pole and service connection point.

18-181 permit to move oversized structures add the word city before permit. Most people assume that a TxDOT permit allows movement over city streets.

18-182 application for permit to move oversized structures, exclude this requirement for oversized structures being moved on State Highway 6 and FM 219.

Mr. Wimmer asked what format the Council would like the changes present in. Mayor Zuehlke stated the new ordinance with ordinance number and changes bolded/highlighted – old wording marked out. The ordinance needs to be presented in the final stage ready to be voted upon. Mayor said he would like to see the P & Z's recommendation after research and discussion. Recommendations from the P & Z can go to the City Administration for writing of the ordinance and then to city attorney if needed. An ordinance sub-committee and a zoning (borders and boundaries) sub-committee were formed. The zoning was briefly discussed where homes are in commercial zones and how some zoning should be changed. Alderman Anderson stated when he was on the P & Z they started cleaning up the 1937 zoning map and asked Wimmer to check about spot zoning or splitting of blocks.

Wimmer stated that the mobile home park owners had been contacted requesting current occupancy which is required in the current ordinance. One of the park owners suggested the city get the information off the water rolls where the others agreed to supply it. After a brief discussion, it was recommended that the City Administrator and City Code Enforcement Officer work together on getting the information. No action was taken regarding the ordinances; they will appear on the next agenda.

Chamber of Commerce Director Brenda Herzog presented the Chamber's proposed budget for hotel/motel tax for 2008. The budget is as follows:

Media advertising for summer promotion (not yet named)	\$ 2000.00
Media advertising for German Dinner & Dance	\$ 750.00
Media advertising & signs for Norwegian Christmas Home Tour	\$ 2200.00
Billboards	\$ 2650.00
Future events and advertising during the year	\$ 2917.04

Mayor Zuehlke stated the proposed budget and reports are part of the requirement for the funding. The Chamber will receive 25% of the collected tax which results to \$10,517.04 for 2007. No event will be funded by EDC tourism funds; all separate items. Mayor Zuehlke asked City Administrator McLean if all requirements were now met, if so he recommends the approval. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Thiele voted unanimously to accept the proposed budget and reports for the hotel/motel funding in the amount of \$10,517.40 to the Chamber of Commerce. Mayor Pro Tem Gloff abstained from voting.**

Mayor Zuehlke reminded the Council that previously they approved an EDC block grant to Main Street for small assistance. Main Street Manager Damaris Neelley presented the \$3,000 grant for a roof and awning to Talley Building Project. **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the grant for \$3,000 to Talley Building Project for a roof and awning.**

Neelley presented the \$1,500 grant for interior improvements and \$137.50 for sign to Paulson Framing. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor pro Tem Gloff voted unanimously to approve the grant for \$1,500 to Paulson Framing for interior improvements and for a sign.**

Clifton Volunteer Fire Department Assistance Chief Rocky Rummel requested permission from the Council to sell BBQ and solicit donations at the intersection of Hwy 6 and Fm 219 on Saturday April 19<sup>th</sup>. This is opening day of Little League and for the Fire Department to keep with the modern equipment, donation are needed from the countywide traffic that the baseball with create. Mayor Zuehlke recommended the approval. Mayor Pro Tem Gloff praised the fire department. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Anderson voted unanimously to grant the Clifton VFD permission to sell BBQ and solicit donations at the intersection of Hwy 6 and Fm 219 on April 19<sup>th</sup>.**

Police Chief Steve Adcock presented the records management system to the Council. CrimeCog Technologies is a web based product that has four sites in the nation, where information can be retrieved from anytime. The cost of the system is \$240.00 a month with a three year contract; RMS will be funded by a grant through September. The system will allow the information to be entered one time and used by both the police dept and the municipal court; the system will lessen the chance of false arrests. This has the potential to cut some man power, the court clerk currently works 20 hours a week and the police office manager 40 hours a week, 5-8 hours a week maybe cut. The training fee has been waived and the only charge will be a onetime fee of \$500 to import information from the old system and maybe an extra \$500 since the company has never heard of the police department's system. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Anderson voted unanimously to approve the records management system for the police department for a three year contract.**

Mayor Zuehlke explained the Groundwater Conservation District, the state has made it mandatory for the city/county to join a district, and if necessary they will assign us to one. Mayor Zuehlke and City Administrator McLean attended a public hearing on April 4<sup>th</sup> and asked and was granted party status. There are three different options: 1) let TCEQ assign us to a district, 2) join an existing one or 3) form a new district. Mayor Zuehlke stated we should be able to make our own decision and the more we inform out citizens, the better decision they will make. There is a meeting scheduled for April 14<sup>th</sup> with Middle Trinity to discuss that district. This is a very important issue. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to authorize the Mayor and City Administrator to represent the Council in discussions and at public meetings on the subject of participation in a Groundwater Conservation District.**

The TML proposal for supplemental sewer backup coverage was tabled.

City Administrator McLean presented the agreement for assessment and collection of property taxes between the city and Bosque County. The city is the only entity that the county does not assess and collect for. There will be no charge for the service, tax checks will be cut weekly to the city and the agreement will begin with the 2008 taxes. City Administrator McLean recommended the approval. **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to enter into agreement with Bosque County for assessment and collection of property taxes beginning with the 2008 taxes.**

City Administrator McLean presented the Reverse 911 Telephone emergency notification system through HOTCOG to the Council. Currently the city's warning system consists of one siren/horn located at Dahl Park which requires to be set off manually by the Clifton Police Dept. On the Reverse 911 system if there was an emergency, a short message could be recorded and then automatically the system would call the citizens. The Clifton ISD currently has a system similar to this for notifying their students/parents, but since it was purchased with a grant they have strict guidelines on the use of the system and it couldn't be used for the city. If the city decided to become an individual user, the cost would be \$500-\$700 to sign up and then \$500-\$700 annual cost with a 10 cent per notification call charge. The system could be used for other types of notification also. City Administrator McLean recommended the approval. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Thiele voted unanimously to approve the usage the Reverse 911 notification system through HOTCOG for emergencies as an individual user.**

Mayor Zuehlke called a 5 minute break at 3:35 p.m.

Mayor Zuehlke resumed the meeting at 3:42 p.m.

Tony Reed advisor to Meridian regarding the pipeline spoke briefly about the right-of-way easement for the proposed water line located on FM 3220. Meridian's tentative plans are to start the project in early summer and be finished in about 10 months. The easement is limited to a strip of land 20 feet wide, total linear distance of the 20 ft wide easement is 67 feet, lines to be laid over and across a 117.05 acre tract of land and a 0.25 acre tract recorded in volume 606, page 595 Bosque County Official Public Records. City Administrator McLean recommended the easement. **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Alderman Thiele voted unanimously to grant City of Meridian a right-of-way easement for the proposed water line located on FM 3220.**

City Secretary Harvey presented the lease agreement with Bosque County for election equipment for the May 10<sup>th</sup> general election. The agreement begins April 28<sup>th</sup> (early voting) and will continue through May 10<sup>th</sup>, the rental fee is \$5.00 per machine per day of actual use. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Anderson voted unanimously to approve the lease agreement between the City of Clifton and Bosque County for election equipment for the May 10<sup>th</sup> general election.**

City Secretary Harvey presented the slate of election workers to the Council for approval. The list include: Paul Hollingsworth – Judge, John Rose – alt. Judge, Evelyn Humphries worker, E.F. Abercrombie – bilingual election worker, Ann Hollingsworth – worker and Kurako Rose –

worker. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the slate of election workers as presented for the May 10<sup>th</sup> general election.**

City Secretary Harvey recommended April 30<sup>th</sup> and May 1<sup>st</sup> as the two weekdays to be open for 12 hours each during early voting. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Thiele voted unanimously to approve April 30<sup>th</sup> and May 1<sup>st</sup> to stay open from 7:00 a.m. to 7:00 p.m. for early voting.**

Alderman Thiele asked the status of several street signs. Public Works Director Jim Burch stated they had been ordered from the Bosque County 911 coordinator several weeks ago, but we have not received them. The County recently purchased a new sign machine and is in the process of setting it up.

Departmental reports.

There being no further business, **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted to adjourn at 4:30 p.m.**

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Mayor

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City Secretary

Regular Council Meeting  
May 13, 2008  
2:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 2:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, David Anderson, J.W. Thiele and Fred Volcansek.

Absent:

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, Police Chief Steve Adcock, CEO Paul Phillips, and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on May 9, 2008 @ 1:00 p.m.

After a review of the prior minutes **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the minutes from the regular meeting held on March 3, 2008 with corrections.**

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments

Mayor Zuehlke stated that it was volunteer appreciate month and all the efforts from our volunteers help make Clifton a better place to live. On behalf of Main Street, Mayor Zuehlke presented plaques of appreciation to Barbara Arnold for serving as president for 2007 and to Kathy Wilson for serving as president in 2005. Katherine Tucker, Rose Marie Hudson and Jose Cano were presented glass paper weights for serving as board members. Mayor Zuehlke concluded the presentations thanking all the nameless volunteers for the many hours they have worked to better Clifton.

The Main Street Board recently accepted resignations from Ron Webb and Gary McKibben from the board of directors. Main Street Manager Neelley presented the names of Phillip Simpson and Evan McKibben to replace the two resigning. Ron Webb and Gary McKibben will remain on the Legacy Park project committee. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to accept the resignations of Ron Webb and Gary McKibben and appoint Phillip Simpson and Evan McKibben to the Main Street Board to replace Webb and McKibben.**

Damaris Neelley presented the First Baptist Church's request for temporary street closure for their Vacation Bible School on June 9<sup>th</sup>-12<sup>th</sup>. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve the temporary closure of the 200 block of South Avenue F and the 500 block of West 7<sup>th</sup> for the First Baptist Church's VBS on June 9<sup>th</sup> -12<sup>th</sup>. Mayor Pro Tem Gloff abstained.**

Julie Conley presented the request to proceed with Legacy Park. Recently Main Street received a letter from the Texas Historical Commission inviting them to proceed to the project stage of the Texas Preservation Trust Fund Grant Program. This project will consist of the restoration of the old sale barn and hopefully the Little Alamo building. The old sale barn will be turned into a meeting facility. Mayor Zuehlke recommended the approval. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Thiele voted unanimously to approve for Main Street to proceed with the Texas Preservation Trust Fund Grant for Legacy Park. Mayor Pro Tem Gloff abstained from voting.**

Richard Dorsey with TML presented a proposal for supplemental sewer backup coverage. The supplemental coverage would help homeowners pay for cleanup after sewage backs up into their home from the city's main. After a discussion regarding the deductible and who should be responsible for it, number of claims TML has received and paid, helping citizens like Ms. Gray and cost of insurance, Mayor Zuehlke had no recommendation on the proposal. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Anderson voted unanimously to purchase supplemental sewer backup coverage from TML with a \$500 deductible paid by the city with the effective date being immediately.**

The Clifton Chamber of Commerce requested temporary street closure of FM 219 between Ave D and Avenue F for the Central Texas Fair and Rodeo parade. The route will be the same as usual starting at 6:00 on June 6<sup>th</sup>. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve the temporary street closure of FM 219 between Avenue D and Avenue F for the Central Texas Fair and Rodeo Parade on June 6<sup>th</sup> starting at 6:00 p.m. Mayor Pro Tem Gloff abstained.**

Tim Talley withdrew the request for temporary location of a 5<sup>th</sup> wheel trailer on airport property.

Pedro Ramirez with the Optimist Club requested permission to hold a men's softball tournament in the park June 27<sup>th</sup> and 28<sup>th</sup>. The funds raised would go to help create the skateboard park on the old tennis courts. There will be a maximum of 20 teams with double elimination, the tournament will be ASA sanctioned with ASA umpires. Police Chief Adcock had an issue with the softball tournament because of alcohol being involved and no security. In the past there has been problems and arrests made. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the Optimist Club's request to host a men's softball tournament in the park on June 27<sup>th</sup> and 28<sup>th</sup>.**

Kay Kidd with Relay for Life requested permission to move the relay from Cub stadium to 100 Block of Main Street downtown. The relay is June 13<sup>th</sup> and 14<sup>th</sup> and will start after businesses are closed, setup will start around 5:30 p.m. and the relay will conclude Saturday morning around 7:00 a.m. currently there are nine teams registered with the possibility of one more. There will be music and the use of a microphone, but it will not be loud. Port-a-potties will be brought in and the relay will need to use electrical outlets and barricades to block off the street if permission is granted. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve Relay for Life's request to move the event to downtown, using the 100 block of Main Street (North Avenue D) on June 13<sup>th</sup> concluding**

**the morning of the 14<sup>th</sup>. Necessary streets will be barricaded off for the walk and port-a-potties placement.**

Rick Wimmer spokesman for the Clifton Youth Football Assn. requested permission to use the old football field in case the Clifton ISD does not allow the association to use their field. They would fertilize the field, spray weed killer, use weed killer for marking the yard lines and maintain the field for their use. Wimmer said it would be nice to have the funds to install a sprinkler system to run in early mornings. Bleachers will be moved from the little league fields if needed. The assn. has a two million dollar insurance policy which the city will get a copy of. There are three tentative dates set for August 30<sup>th</sup>, September 6<sup>th</sup> and September 20<sup>th</sup> from 8:00 a.m. to 2:00 p.m. Hopefully the games/league will grow to where Clifton can host the super bowl. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Anderson voted unanimously to approve the Clifton Youth Football Assn's request to use the old football field and to maintain the area for their use.**

P & Z Chairman Rick Wimmer presented recommendations on changes to the following ordinances:

Sec. 38-90 metal dispensing containers required at filling stations.

- Remove – metal container equipped with a cap or other similar device sufficient to prevent the escape of vapors from the last sentence.
- Add – those that are State or Federally approved.

Sec. 18-113 service entrance clearance

- Remove - eight feet above the ground from the last sentence.
- Add – twelve feet measured from ground to overhead wires.

Sec. 18-181 Permit to move oversized structures

- Add – the word city to the last line before the word permit.

Sec. 18-182 application

- Add letter C – A special application is required for moving homes into the city.
- Add letter D – This ordinance does not apply to oversized structures being moved through the city on State Highway 6 and/or FM 219.

New ordinance requiring the display of building numbers on the building was presented. The street address is required to be on the building in four inch height color contracting numbers. Reflective colors are encouraged to ensure better visibility at night for emergency purposes. Mayor Zuehlke asked if the changes had been reviewed by the city attorney, City Administrator replied yes, they had. The ordinance number for the new ordinance would be 080501. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the changes to ordinances pertaining to metal dispensing containers, service entrance clearance, permits to move oversized structures and the application for the permit. Also a new ordinance # 080501 requiring the display of building numbers on buildings was approved.**

Mayor Zuehlke read the heading to resolution # 080501 recommending that Bosque County take necessary action to seek admission to the Middle Trinity Groundwater Conservation District, and recommending that its citizens support the joining of this district. The Mayor and Council discussed how important this issue is to Clifton and its citizens. **Council on a motion by**

**Alderman Volcansek, 2<sup>nd</sup> by Alderman Thiele voted unanimously approve resolution # 080501 recommending joining Middle Trinity Groundwater Conservation District.**

Chief Adcock discussed making changes to the noise ordinance “giving it teeth” for the officers to enforce on the “boom” in cars. Chief Adcock has been reviewing surrounding area noise ordinance and is working with the city attorney on creating a new ordinance. The ordinance will be presented at the next council meeting for approval.

At the last meeting Chief Adcock presented the Council with a CD containing the Police Department’s policy and procedures. Chief Adcock stated that it will always be changing, but was asking for approval. Alderman Anderson stated the policy and procedures was very thorough. **Council on a motion by Alderman Anderson, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the Clifton Police Department’s policy and procedures as presented.**

Chief Adcock discussed the wrecker fees that are being charged by some of the wreckers. He gave an example where it took about 45 minutes for the service and the wrecker company charged \$400 where as the charge probably would be around \$150 on the county’s rotation. After a brief discussion, the Chief stated they would start using the county’s rotation to help protect the citizens because the fees are regulated.

City Administrator McLean discussed with the Council how the staff should respond to requests for private use of unimproved city property such as unpaved right-of-ways, drainage ditches, and utility easements. The Council discussed the use of city property without acquiring it and the acquisition of city property and how to handle each. City Administrator McLean was asking for guidance and what procedure to follow.

Mayor Zuehlke passed the election tally sheet around showing the total number of votes each candidate received: J.W. (Jay) Thiele 110, Leslie Burk 106, David Anderson 98 (tie) and Rick Wimmer 98 (tie). **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to accept the results from the canvass of the May 10<sup>th</sup> General Election.**

Mayor Zuehlke explained that there was several ways to break a tie per the Secretary of State’s Office and Texas Election Laws: draw straws, one candidate steps down, recount or have another election. Mayor Zuehlke called a recount for 5:00 p.m. this afternoon after the meeting. The Judge for the recount will be John Rose with workers Evelyn Humphreys and Kurako Rose. The outcome of the recount will determine the next step.

A called meeting was scheduled for 8:30 a.m. on Tuesday, May 20<sup>th</sup> to canvass the recount and to swear in the new alderman.

Departmental reports.

Mayor Zuehlke convened into executive session at 4:15 p.m. to discuss real property.

Mayor Zuehlke reconvened into open session with the following motion being made. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to accept the bid as presented for the property at 920 North Avenue I.**

There being no further business, **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted to adjourn at 4:28 p.m.**

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Mayor

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City Secretary

Called Council Meeting  
May 20, 2008  
8:30 a.m.

Mayor Raymond Zuehlke called the meeting to order at 8:30 a.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, David Anderson, J.W. Thiele, Fred Volcansek, Alderman Burk and Alderman Wimmer.

Absent:

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on May 16, 2008 @ 10:00 a.m.

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments

Mayor Zuehlke made a special presentation to outgoing Alderman David Anderson for his outstanding leadership to the community. Alderman Anderson and Rick Wimmer tied for the third seat on the Council and Alderman Anderson withdrew his name from contention for the office following the recount of votes.

Mayor Zuehlke passed around the tally sheet with the recount number from the May 10<sup>th</sup> General Election. The recount showed David Anderson and Rick Wimmer were still tied with 98 votes each. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to accept the canvass of the recount of the May 10<sup>th</sup> General Election.**

Mayor Zuehlke presented the certificates of election.

The statement of office was completed by the Alderman.

Mayor Zuehlke gave the oath of office to J.W. (Jay) Thiele, Leslie N. Burk and Rick Wimmer and the newly alderman were seated.

**Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to appoint Joann Gloff as Mayor Pro Tem.**

**Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to rescind the motion for the sale of the property located at 920 North Avenue I.**

City Administrator McLean read the procedures from the Texas Local Government Code , Section 272.001 regarding the sale of real property. The published time frame would fall after the June meeting. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Thiele**

**voted unanimously to authorize the City Administrator to follow the Texas Local Government Code for the sale of the property located at 920 North Avenue I.**

**There being no further business, Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted to adjourn at 8:47 a.m.**

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Mayor

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City Secretary

Regular Council Meeting  
June 10, 2008  
2:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 2:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, J.W. Thiele and Rick Wimmer.

Absent: Fred Volcansek & Leslie Burk

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, Police Chief Steve Adcock, CEO Paul Phillips, and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on June 6, 2008 @ 1:00 p.m.

After a review of the prior minutes **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Thiele voted unanimously to approve the minutes from the regular meeting held on May 13, 2008 and the called meeting held on May 20, 2008 as presented.**

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments

Pedro Ramirez with the Optimist Club was not present to discuss hosting the volleyball tournament in the park, therefore the item was passed over.

Don Barron presented the request to host a tractor pull in the park on the east side of the old football field in August. The county would roll the grass back and make the area for the pull. This event would bring a lot of people to Clifton and usually the fire department provides a concession stand. Raymond Whitney suggested that the tractor pull be held in conjunction with the fair and rodeo next year, the event needs to be tied to something ag related. The Council discussed with Barron and Whitney the possible conflict with the fair, type of pull, insurance, scheduling the event with the sledge men and making this an annual event. Main Street Manager Neelley suggested holding the pull the weekend before along with the downtown pioneer day or the last weekend of June with the fireworks. **Council with a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to approve either the weekend of August 16<sup>th</sup> or the weekend of August 23<sup>nd</sup> to host a tractor pull in the park on the east side of the old football field. Possibly coordinate with the downtown pioneer day.**

Ro Peitz discussed with the Council the dredging of the ditch in the 600 Block of South Avenue F due to the flooding of the street and apartments. Ms. Peitz presented pictures from the flooding in March and at that time a tree was removed from the ditch, but they are still having problems. The Council discussed the recent built houses, how the area is flat and the size of the culvert which probably isn't big enough to handle the fast heavy rains. At this time, staff is not sure who the property belongs to or if the city owns it. Council decided to take no action on the item, but

directed staff to clean the ditch of debris and trees to help the problem, the size of the culvert seems to be the real problem.

Reginald Dowden presented his request to paint and repair the gazebo for an Eagle Scout Project. The city will furnish all repair material and paint for the project. Mayor Zuehlke stated he couldn't imagine why the city wouldn't let you do this for your project, we just asked that you coordinate the project with City Administrator McLean and Public Works Director Burch. Mayor Zuehlke recommended the approval. **Council on a motion by Alderman Wimmer, 2<sup>nd</sup> by Alderman Thiele voted unanimously to grant Reginald Dowden permission to repair and paint the gazebo for an Eagle Scout project. Mr. Dowden was commented.**

Rick Wimmer informed the Council on the work the football assn. has been doing at the old field and requested permission to haul some sand from the river bank and fill the holes on the field to make the playing surface safer for the kids. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the Clifton Youth Football Assn.'s request for permission to haul sand from the river bank to fill in the holes on the field. Alderman Wimmer abstained.**

Dale Snyder and another representative of Patillo, Hill and Brown presented the '06-'07 audit to the Council highlighting figures as they went. The city received the highest audit they can give, stating the city was stable financially. The audit had two findings: due to the size of office staff currently, an individual has the ability to receive cash, reconcile bank statements and prepare checks. The second finding was there were significant amounts of adjustments made in order to properly present financial information of the city's in accordance with accepted accounting principles. The Council briefly discussed the two findings with the auditor stating that due to the size of staff the first finding is not uncommon. The second finding dealt with the assets /expenses, keeping of the books. City Administrator McLean asked about the timing of the audit and Mr. Snyder stated that they were scheduled solid until about May unless we could have the books ready in November for the audit. It was decided that the acceptance of the audit would be an agenda item for July.

P & Z Chairman Rick Wimmer presented Felix Garcia's request to divide and replat lot 3, block L, N J Nelson – 1315 West 11<sup>th</sup> from one lot into 2 lots 75' x 125'. There are several structures that may have to be torn down so that they are not across the property line. Garcia's plans are to move a house in for his daughter. Letters were sent to property owners within a 200 ft radius and no objections were received. **Council on a motion by Alderman Wimmer, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the division and replat of lot 3, block L, N J Nelson – 1315 West 11<sup>th</sup> Street into 2 lots 75' x 125' as requested by Felix Garcia. Alderman Thiele abstained.**

P & Z Chairman Wimmer presented Butch Lauderdale's request on behalf of the Clifton Housing Authority to abandon and vacate a portion of Myrtle Street lying between Avenue H and I. The P & Z worked closely with Mr. Lauderdale on several options regarding acquiring land for a building project. A petition was presented to the council signed by the property owners abutting Myrtle Street – Housing Authority, Linda Liardon and Epimania Rutiga. City Administrator McLean stated that the portion of Myrtle Street between North Avenue H and

Hwy 6 was previously abandoned to Keith Hardware and Gary Arnold. Council discussed if utility lines were in the easement, if city attorney approved (answer yes) and that the city needed to think long term effect. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to vacate, abandon and close Myrtle Street between North Avenue H and North Avenue I.**

John Erickson recalled his request to abandon North Avenue O between Hackberry and Mary Street.

The amendment to ordinance # 080501 pertaining to the placement, size and visibility of street numbers on structures will be addressed at the July meeting.

Changes to the noise ordinance will be presented at the July meeting after city attorney review.

City Administrator McLean presented modifications to Chapter 18, section 18-200 to address the new rules for electronic billboards. June 1<sup>st</sup> the law changed regulating electronic billboards, the state will no longer grant permits unless they receive written permission from the cities. The city adopts by reference the type of sign defined within the Texas Administrative Code, Title 43, Part 1, Chapter 21, Subchapter I, and Rule 21.154 as a type of sign prohibited in Section 18-207. City Administrator McLean read the ordinance. Mayor Zuehlke recommended the adoption of the ordinance. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to adopt ordinance # 080602 prohibiting certain types of signs in the city.**

Main Street Manager Damaris Neelley presented resolution # 080601 authorizing application for the GO TEXAN Rural Community Hometown STARS Program. Being a part of the STARS program entitles the city to apply for matching grants which help promote events and the city's match comes from sponsorships. **Council on a motion by Alderman Wimmer, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve resolution # 080601 designating an official as being responsible for dealing with the Texas Department of Agriculture for applying and receiving assistance from the STARS program.**

Main Street Manager Neelley presented resolution # 080602 supporting participation in the Texas Department of Agriculture, GO TEXAN Rural Community Beautification Program. This is a one-time matching funds program developed to assist rural communities in funding downtown beautification projects. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve resolution # 080602 in support of the GO TEXAN Rural Community Beautification Program.**

Police Chief Steve Adcock presented information on regulating the fees that may be charged or collected for a non-consent tow originating inside the city limits. This item was discussed at the last meeting and Chief Adcock stated that the officers would start using the county's rotation for wreckers. Chief Adcock gave an example where recently there was a simple pull from a DWI arrest and the wrecker service charged \$323.00 to drive 2 miles, hook up and drive another 300 ft to deliver the vehicle. The charge should have been around \$100.00 and when the "pull" was discussed with the wrecker service, they said their service was not bound to the city under the county's contract. The police department used the county's contract and made minor changes

suitable to their department. After a discussion, Mayor Zuehlke requested that the contract be taken to the city attorney and be placed on the July agenda.

Bosque County approached the city and other entities to contract with the county to hold all elections. Currently all entities hold their own election but contract with the county to use the AutoMark voting machines and the county orders the ballots and sets the machines up. The county offers three options 1) contract with county 2) conduct elections individually and only lease AutoMark equipment from county or 3) conduct elections individually with county ordering flash cards and ballots. After a brief discussion there was a consensus that more information was needed and Bosque County Clerk Betty Outlaw will be asked to attend the July meeting.

Departmental reports.

Mayor Zuehlke convened into executive session at 4:30 p.m. pursuant to Chapter 551.072 real property and Chapter 551.074 personnel of the Texas Government Code.

Mayor Zuehlke reconvened into open session at 5:10 with no action being taken.

There being no further business, **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Winner voted to adjourn at 5:10 p.m.**

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Mayor

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City Secretary

Regular Council Meeting  
July 8, 2008  
2:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 2:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, J.W. Thiele, Fred Volcansek, Leslie Burk and Rick Wimmer.

Absent:

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, Police Chief Steve Adcock, CEO Paul Phillips, and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on July 3, 2008 @ 2:00 p.m.

After a review of the prior minutes **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to approve the minutes from the regular meeting held on June 10, 2008 as presented.**

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments.

City Administrator McLean asked if the Council had any questions regarding the audit since last month when it was presented. Alderman Wimmer asked several questions regarding contractual services, water loss and payments. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Thiele was made and unanimously voted to accept the audit from Pattillo, Brown and Hill for fiscal year '06-'07.**

Bosque County Clerk Betty Outlaw presented the proposed election contract with Bosque County. Ms. Outlaw explained there were three options for the entities to choose from:

- 1) Contract with County - Bosque County will handle election duties following the determination of the ballot order of the candidates.
- 2) Bosque County and Local Entities - conduct elections individually and only lease automark equipment from county.
- 3) Bosque County and Local Entities – conduct elections individually with county ordering flash cards and ballots.

There will be another meeting in August open for suggestions before the final vote, majority of entities will rule on the issue. Ms. Outlaw feels she is more capable to conduct the elections than the individual entities, less chance for lawsuits. The Council discussed that early voting would be in Meridian, if contract approved now still chance to vote on changes, reimbursement of election to county and runoff elections. Mayor Zuehlke recommended the approval of the contract. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Thiele voted to enter into contract with Bosque County to handle election duties following the determination of the ballot order of the candidates. Alderman Volcansek, Alderman Thiele, Alderman Wimmer**

**and Alderman Burk voted for the contract while Mayor Pro Tem Gloff voted against. Motion carried.**

**Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to appoint Bosque County Tax Assessor/Collector Debbie Kibler to calculate the 2008 tax rate for the City of Clifton.**

The Clifton Optimist Club requested permission to host a softball tournament & a 3 on 3 basketball tournament on July 25<sup>th</sup> – 27<sup>th</sup> and August 15<sup>th</sup> -17<sup>th</sup> and requested the city waive the \$5.00 game fees. Mayor Zuehlke asked Chief Adcock if there were any problems from the recent tournament they held. Chief Adcock recommended they hire security to work the tournament. The weekend of August 16<sup>th</sup>, there will be a tractor pull in the park in the same area. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the softball and basketball tournaments in the park starting on July 25<sup>th</sup> and August 15<sup>th</sup> hosted by the Optimist Club.**

Ordinance # 080501 pertaining to the placement, size and visibility of street numbers for structures was presented by P & Z Chairman/Alderman Wimmer. All structures shall have numbers easy to locate and read for timely location in the event of an emergency. Acceptable locations include on the building, on or at the curb, on the curbside mailbox, curbside sign or permanent structure. Numbers shall be Arabic numerals, at least 3 inches in height, reflective or contrasting color and visible from the street. City Administrator McLean stated the city attorney had reviewed and approved the ordinance. **After a brief discussion, Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Thiele voted unanimously to replace ordinance # 080501 with ordinance # 080701 requiring street address numbering signage in the city.**

City Administrator McLean stated the alleged odor from MVP Livestock feed plant triggered the P & Z to ask that section 34-68 be amended so that no individual person or small group of persons can use this ordinance to adversely affect another person without following a process that considers the will of the majority of Clifton's citizens. Further, the modified ordinance should describe a range of means for determining whether the alleged nuisance is "dangerous to human life or health... unwholesome and a hazard to human life and health" or whether the alleged nuisance is determined (first by the Code Enforcement Officer, then the Council, up to and including if needed, by the will of the majority) to be simply unpleasant for some and not others. The P & Z suggested that the process for making a decision and taking action on a complaint should include a provision for either party to appeal the Council's decision by requesting a referendum to determine the will of the majority. Chapter 217.002 of the Texas Local Government Code gives the municipality the authority to determine what is a nuisance and how to handle it, sixteen of the seventeen ordinances reviewed nuisance was anything having to do with odor from something dead or sewer odor. Mayor Zuehlke stated that #22 of the ordinance "any other act or thing done or suffered within the city limits, which may interfere with the enjoyment by any member of the city, or any person who may be deprived of his right to be free from foul, noxious, or offensive or unpleasant odors or vapors, and to breathe fresh air and to be free from the sight of foul or offensive objects and substances" was very broad. Alderman Volcansek stated he would like to see the ordinance reads where it takes a majority, not just one individual complaining or a small group complaining. Mayor Pro Tem Gloff stated

that she did not like the majority, we were elected to listen to the citizens as individuals and represent them. McLean explained that when a complaint comes in, it goes to the Code Enforcement Officer for investigation depending on the outcome of the investigation the complaint would then be discussed with the City Administrator and then taken to the Council if needed. Council discussed the wording of the ordinance – individual, small group or majority City Administrator stated again the complaints are handled starting with the Code Enforcement Officer. Alderman Volcansek wants to make sure that the Council has done everything possible to handle the problem properly, documented everything and can live with our decisions in case there is litigation. The Council discussed how the business has tried to remedy the problem, spent a lot of money and has worked closely with the Code Enforcement Officer. There was discussion regarding if a lawsuit was filed, did the city act responsible and do everything to solve the problem. After a long discussion Mayor Zuehlke stated there is nothing that can be done to totally eliminate the smell from the plant unless the business is completely shut down, the city has acted responsible and will continue to monitor the situation closely.

City Administrator McLean presented the first draft of the budget to the Council. McLean explained the budget and answered questions. The calendar regarding adoption of the tax rate and budget was reviewed and tentatively scheduled.

Departmental reports.

Mayor Zuehlke convened into executive session at 4:25 p.m. pursuant to Chapter 551.072 of the Texas Government Code regarding real property.

Mayor Zuehlke reconvened into open session at 4:32 with the following motion being made **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to accept the bid of \$3,500 from Miguel Garcia for the property located at 920 North Avenue I and the city pay the legal fees.**

There being no further business, **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted to adjourn at 4:33 p.m.**

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Mayor

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City Secretary

Called Council Meeting  
August 26, 2008  
2:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 2:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, Fred Volcansek, Leslie Burk and Rick Wimmer.

Absent: J.W. Thiele

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, Police Chief Steve Adcock, and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on August 22, 2008 @ 2:00 p.m.

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments.

Mayor Zuehlke refreshed the Council on North Bosque EMS requesting additional funding and housing. The Mayor and most of the Council has changed since the original deal and Jerry Golden, who was city administrator at the time was present to bring the Council up to speed on the building. Golden presented a power point starting in 2004 showing how we got to this point.

- Prior to/about 2004/2005- Clifton had on-going ambulance contract with "Lifetech", later changed name to South West EMS. North Bosque served northern county. Valley Mills had its own volunteer group, which closed volunteer operation and joined with Clifton about this time.
- Circa Oct. 1, 2005 – SW EMS pulled out; an interim agreement between Clifton/Valley Mills and North Bosque EMS was arranged over one weekend.
- Fall 2005 – County committee prepared RFP, solicited bids and selected North Bosque EMS.
- January 2006 – start of county/cities contract with North Bosque EMS.

Golden presented pictures of Brad Newsome pointing out things in the building that needed the city's attention. Golden presented what the city did to correct the problems:

- Roof (\$10,700)
- Repairs, painting (\$541 documented, plus in-house work)
- Canopy (\$2,375)
- Plus: \* city subsidy (\$20,000 – plus per year)
  - \* all utilities costs
  - \* what our citizens pay in county taxes
  - \* there was an assessment of some kind for fuel
  - \* most of the administrative work preparing the RFP, working an agreement with the other seven cities, developing subsidy strategy, etc.

In addition, Clifton signed guarantee for new ambulance to be placed here. Golden asked just how unresponsive was Clifton? He stated the city did what they could with available funds. The Council discussed if the building was a “good will” gesture or if it was in the contract. Clifton wanted an ambulance stationed here therefore the building was offered, nothing in the contract requiring the city to house the ambulance. The Council discussed the study North Bosque EMS had done prior to informing the city there were concerns/possible mold.

Mayor Zuehlke called a short recess at 2:35 p.m. to tour the facility where North Bosque EMS was housed.

Mayor Zuehlke called the meeting back to open session at 2:52 p.m.

Mayor Zuehlke’s recommendation is there is no official contract with North Bosque, Clifton still has time to decide what to do about the building, and put \$64,000 in budget for subsidy – not opposed to funding. Clifton will do as it has in the past, it is important to have an ambulance here and Clifton has always done their part. Alderman Wimmer asked if the city had received the budget and financial information as requested – response was no complete books have been received. City Administrator McLean stated that the Mayor of Morgan has asked for a meeting space for September 8<sup>th</sup> to discuss the matter.

The budget was explained and department heads had the chance to present their “wish list” to the Council for inclusion in the budget.

Fire Department - \$9,000 generator  
Main Street - \$1,800 operating expense for maintenance of Heritage Plaza  
Public Works - \$ 15,000 upgrade to wastewater treatment plant – scada  
    \$ 3,500 liftgate for chlorine bottles  
    \$ 6,000 bucket truck  
    \$ 15,000 generator for well # 5 and tower  
    \$ 6,500 crew-cab pickup for sewer/water crew  
    \$ 10,000 replacement commercial mower  
    \$ 600 pole saw replacement  
Police Dept - \$ 60,000 replace 2 police cars  
    \$ 40,800 officer  
    \$ 5,000 STEP overtime for PD  
    \$ 1,200 Educational material for kids  
    \$ 500 overhaul property room  
    \$ 3,000 two handheld radios and 4 sets of body armor  
Others  
    \$ 900 city hall equipment shed  
    \$ 500 pool building repair  
    \$ 3,000 roof for concrete slab at pool for shade  
    \$ 2,000 Code, etc on WWW start up and annual fee  
    \$ 2,200 security software for network  
    \$ 2,000 web-based work orders – start up and annual  
    \$ 500 up date code @ \$23/page  
    \$ 6,000 armory repairs/spiff up  
    \$ 5,000 legal fees to annex TX6 & FM 219 roads

Council talked about increasing the water rates and raising the property taxes. Revenue fund has roughly \$60,000 to spend and the general fund has around \$26,000.

There being no further business, **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted to adjourn at 6:00 p.m.**

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Mayor

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City Secretary

Regular Council Meeting  
September 9, 2008  
2:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 2:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, Fred Volcansek, Leslie Burk and Rick Wimmer.

Absent: J.W. Thiele

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, Police Chief Steve Adcock, CEO Paul Phillips, and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on September 5, 2008 @ 2:00 p.m.

After a review of the prior minutes **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to approve the minutes from the regular meeting held on August 12, 2008 and the called meeting held on August 26, 2008 as presented.**

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments.

Richard Spitzer presented an EDC grant of \$5,000 for the community pride project which is managed by the Clifton Main Street and is titled P-08-01. A \$5,000 matching grant was received from the Department of Agriculture. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the EDC grant in the amount of \$5,000 for the community pride project (P-08-01) managed by the Clifton Main Street.**

The Council and EDC President Richard Spitzer discussed creating a part time executive director position for the Clifton EDC or restructuring/clarifying the Chamber contract and having the Chamber take on the responsibility. Spitzer stated the board is strongly considering a director; however I feel we should continue with the services that the Chamber can provide, we just need to reformulate the contract so the Chamber knows exactly what needs to be done. They need to do more research for the EDC.

Mayor Zuehlke thanked Richard Spitzer and Coke Gibbs for their time served on the EDC board, Helen Morris' term is up, but she is eligible for another two year term. Mayor Zuehlke presented the names of Helen Morris and Jerry Golden to serve on the board with one member to be appointed at the next meeting. The EDC board would consist of the following members: Renee Kettler, David Anderson, Mike Schmidt, John Erickson, Helen Morris, Jerry Golden and one to be named later. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to appoint Helen Morris and Jerry Golden to serve a two year term expiring in 2010.**

Pedro Ramirez with the Optimist Club requested use of the armory for a haunted house to raise money for the club. Last year they raised \$2,200 from the haunted house. Mayor Zuehlke recommended the approval. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve use of the armory by the Optimist Club for a haunted house.**

Steven Pullin with the Texas Workforce introduced the Texas Veterans Leadership Program to the Council and community. Pullin outlined the benefits and services offered and they network the veterans with the community again.

Clay Cockrell met with the Council regarding a Johnson Advertising billboard request to install several billboards inside the city limits at 512 South Avenue G and at 923 North Ave G. The billboards would require a variance and would consist of a 30” pole at least 35’ high attached to a 384 square feet two-sided advertising sign. The billboard does not comply with 18-207 of the city ordinance which states signs located on the property must advertise that business. Mayor Zuehlke asked if this item had been presented to the Planning and Zoning and it had not been an agenda item that was voted on. Cockrell apologized to the Mayor and Council for not going through P & Z first. No action was taken.

Rick Wimmer, P & Z Chairman presented the sign variance for Chinese Wok located at 210 West 5<sup>th</sup> Street. There was an existing sign structure there in the middle of the sidewalk which they will use for the new sign. P & Z recommended the variance. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the sign variance for Chinese Wok located at 210 West 5<sup>th</sup>.**

Rick Wimmer, P & Z Chairman presented the sign variance for Cecil Peterson located at 215 West 5<sup>th</sup> Street. There was an existing sign structure there in the middle of the sidewalk which they will use for the new sign. P & Z recommended the variance. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve the sign variance for Cecil Peterson located at 215 West 5<sup>th</sup>.**

Rick Wimmer, P & Z Chairman presented changes to Article I section 18-1 of the ordinance regarding installations in developments. Recommendation was to add “certificate of occupancy will not be issued to any home owners or contractors until all developer’s responsibility is met”. All items including curbs, sewer, streets etc. will have to be completed before a certificate will be issued. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to approve the changes to Article I section 18-1 titled installations in developments.**

Rick Wimmer, P & Z Chairman presented ordinance # 080901 amending an ordinance providing minimum standards for mobile home parks. The following changes were made to the ordinance:

Section 1B	first sentence	added the words “move in”
Section 1C	first sentence	added the words “building official”
Section 1C	Number 3	added “All information required by section 4-12G of this ordinance”
Section 1E	first sentence	added the words “building official”

Section 2D	first sentence	added the words “and mobile home”
Section 4A	first sentence	added the words “or any mobile home moved into the park”
Section 4A7	second sentence	added “Mobile home shall be tied down according to HUD specifications.”
Section 4Gaaa	first sentence	added the words “ID or drivers license number, and”
Section 5A	last on listing	added “300 Block of Hackberry”

After a brief discussion, **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to adopt ordinance # 080901 pertaining to mobile home parks and their standards.**

**Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to approve the Chamber of Commerce’s request to hold the annual lighted Christmas parade on Friday, December 5<sup>th</sup> from 5:30 to 7:00 p.m., parade will take the usual route. Mayor Pro Tem Gloff abstained from voting.**

**Council on a motion by Alderman Wimmer, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve the Chamber of Commerce’s request for temporary street closure of the 100 Block of Main Street on Saturday, December 6<sup>th</sup> from 5:00 to 7:00 p.m. for the street dancers and entertainment related to the Norwegian Country Christmas. Mayor Pro Tem Gloff abstained.**

**Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Burk voted unanimously to approve a four year tax freeze for the Cliftex Theatre owned by Mechelle Slaughter with the value at \$44,160.**

**Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve Main Street’s request for temporary street closure of the 100 & 200 Blocks of Main Street, 200-400 Blocks of West 3<sup>rd</sup>, and the 100 Block of N Ave E for Fallfest on October 18<sup>th</sup>.**

City Administrator McLean explained Article 13 of the 2006 interlocal water treatment agreement between Clifton and the City of Meridian states the cities shall annually appoint two representatives to form the Water System Advisory Committee, whose purpose is to provide communication between and among the parties on matters pertaining to conservation, planning improvements, grants, rate studies, administration, budgets, the contingency fund escrow and additional customers. The pipeline should be ready is about a year. The committee would set the rates for the treatment of water for Meridian. City Administrator McLean and City Manager Marie Garland will be serving on the committee along with another representative from each city. Mayor Zuehlke asked for volunteers to serve – Alderman Volcansek volunteered to serve on the committee. Mayor Zuehlke recommended the appointments. The committee will meet at least twice a year. **Council on a motion by Alderman Wimmer, 2<sup>nd</sup> by Alderman Burk voted unanimously to appoint City Administrator McLean and Alderman Fred Volcansek to serve on the Water System Advisory Committee along with two representatives from Meridian.**

Mayor Zuehlke presented the Council with a balanced budget for fiscal year '08-'09, capital acquisitions can be acquired with general fund surplus. The Council had a lengthy discussion regarding items to be purchased from the surplus fund, some of the items discussed were 2 police vehicles, police body armor and radios, bucket truck, generator for fire station, ice machine, security software for network, replacement commercial mower, pole saw replacement, roof for concrete pad at pool and building repairs, equipment shed, liftgate for pickup, upgrades to Livoak building, and a crew-cab pickup for water/sewer crew. Mayor Zuehlke stated he was opposed to spending the money all at one time, some of the money could be used to repair streets. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Burk voted unanimously to purchase the following items with surplus funds: 2 police vehicle (not to exceed \$60,000), body armor (4), handheld radios (2), fire dept. generator, liftgate for pickup, bucket truck, ice machine, replacement commercial mower, pole saw replacement, roof for concrete pad at pool, pool building repairs, equipment shed for city hall and security software for network.**

During the budget workshop the Mayor and Council discussed the following items: part time police officer, STEP overtime for PD, educational material for kids from PD, expected increase in PD investigation, PD property room overhaul, armory clean up, code on www (start up and annual), code inspector –mowing, update Code (\$23 a page), internet connection for water and wastewater plants. Also discussed were 1% merit raises, 8% increase on taxes and 5% increase on water rates.

Departmental reports.

Mayor Zuehlke called a 5 minute break at 4:38 before going into executive session.

Mayor Zuehlke convened into executive session at 4:50 p.m. pursuant to Chapter 551.074 of the Texas Government Code regarding personnel.

Mayor Zuehlke reconvened into open session at 5:05 with no action being taken.

There being no further business, **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted to adjourn at 5:06 p.m.**

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Mayor

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City Secretary

Called Council Meeting  
September 23, 2008  
2:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 2:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, Fred Volcansek, Leslie Burk and Rick Wimmer.

Absent: J.W. Thiele

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, Police Chief Steve Adcock, and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on September 19, 2008 @ 12:00 p.m.

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments.

Mayor Zuehlke opened the public hearing regarding the fiscal year '08-'09 proposed budget and 2008 purposed tax rate. There were no comments; therefore Mayor Zuehlke closed the public hearing.

Mayor Zuehlke read the heading to ordinance # 080902 adopting the budget for the general fund, revenue fund and airport fund. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to approve ordinance # 080902 adopting the fiscal year '08-'09 budget.**

Mayor Zuehlke read the heading to ordinance # 080903 levying an ad valorem tax rate for 2008. The tax rate per \$100 valuation for 2008 will be .3467 for maintenance and operations and .00 for debt service, total tax rate \$ .3467. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to adopt ordinance # 080903 levying a \$.3467 tax rate for 2008.**

City Administrator McLean informed the Council that when the city attorney took ordinance # 080802 closing and abandoning a portion of Myrtle Street to the title company, they requested that the wording for the description of the property be changed and a drainage easement needed to be included. Ordinance # 080904 corrects the two items and is presented for approval. **Council on a motion by Alderman Wimmer, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve ordinance # 080904 the closure and abandonment of a portion of Myrtle Street.**

Mayor Zuehlke stated there is one opening on the EDC board and asked for recommendations. Alderman Burk recommended Lee Donner and submitted his bio to the Council. Alderman Volcansek recommended Richard Douglas and submitted his bio. The Council discussed a

variety of topics including moving the discussion to executive session (not personnel so discussion would be in open session), appointing two members to the board, vacancy vs. expired term – who appoints, Council has the right to remove members without cause needed, agenda calls for one member only, addressing removal and other appointments at the next meeting when it is an agenda item and taking action on things against city attorney’s advice. The Council had a long discussion regarding the appointment of an EDC board member along with the possibility of removing a member. All agreed one or both of the candidates would be a great addition to the EDC and that the city needed the candidates more than what they needed the city. Since two names have been presented, Mayor Zuehlke asked “all for Lee Donner” Alderman Burk and Alderman Wimmer voted. Mayor Zuehlke then asked “all for Richard Douglas” Alderman Volcansek and Mayor Pro Tem Gloff voted. The vote was tied due to Alderman Thiele being absent from the meeting; therefore Mayor Zuehlke casted the deciding vote for Richard Douglas. **Richard Douglas was voted to serve on the EDC board for a two year term ending in 2010.**

During the EDC appointment Alderman Volcansek touched on the old Brookshire building located on Fm 219. Mayor Zuehlke informed the Council that he has appointed a five member task force which has no authority, but to make recommendations and do a study regarding the building. Those being appointed are: EDC- Jerry Golden, Main Street – Damaris Neelley, Chamber of Commerce – Drew Leigh, Bosque Museum - George Larson and Gene Aars had also agreed to serve. City Administrator McLean will representative the city. Would the city benefit from a convention/community/visitors center or would it serve Clifton better to be on the tax roll. The building’s lease will be up October ’09.

There being no further business, **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted to adjourn at 3:15 p.m.**

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Mayor

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City Secretary

Regular Council Meeting  
October 14, 2008  
2:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 2:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, Fred Volcansek, J.W. Thiele, Leslie Burk and Rick Wimmer.

Absent:

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, Police Chief Steve Adcock, CEO Paul Phillips, and City Secretary Pamela Harvey.

City's Attorney Phil Robertson was present at the meeting.

City Secretary Harvey verified the agenda was posted on October 10, 2008 @ 1:00 p.m.

After a review of the prior minutes, **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to approve the minutes from the regular meeting held on September 9, 2008 and the called meeting held on September 23, 2008 as presented.**

Mayor Zuehlke welcomed the visitors and asked for comments. An Thompson thanked the Council for their support in the clean up before Fallfest.

Katie Outlaw approached the Council regarding the approval of a variance for a curb and driveway along the 100 block of North Avenue A. Mayor Zuehlke explained that is a Planning and Zoning issue and she would need to be on the agenda for next Tuesday.

EDC President Richard Spitzer presented changes/additions to the EDC procedures manual for approval. On page 17 under section 12c wording was added to include a statement certifying the business does not and will not knowingly employ an undocumented worker. The EDC has previously approved the changes. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve the addition to the 2008 CEDC procedures manual as presented.**

EDC President Spitzer presented the 2008 CEDC annual report. The Council briefly discussed the administration services and economic development plan, the funding amount for these services with the Chamber and if that money could be spent in a better manner. EDC is to provide the Chamber with a check list to help meet the requirements to fulfill the contract. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the 2008 CEDC annual report as presented.**

EDC President Spitzer presented and briefly explained contract P-09-01 for promotions and tourism with the Chamber of Commerce in the amount of \$15,000. EDC recommends the approval. Mayor Zuehlke asked Chamber Manager Brenda Herzog to briefly explain how the funds are used. **Council on a motion by Alderman Thiele, 2nd by Alderman Wimmer voted unanimously to approve contract P-09-01 between the CEDC and the Clifton Chamber of Commerce for promotions and tourism for FY '08-'09. Mayor Pro Tem Gloff abstained.**

EDC President Spitzer presented and briefly explained contract A-09-02 for administrative services and economic development plan with the Chamber of Commerce in the amount of \$30,000. EDC recommends the approval with the next board exploring other avenues, either party can terminate the contract with a written 30 day notice. **Council on a motion by Alderman Thiele, 2nd by Alderman Volcansek voted unanimously to approve contract A-09-02 between the CEDC and the Clifton Chamber of Commerce for administrative services and economic development plan for FY '08-'09. Mayor Pro Tem Gloff abstained.**

EDC President Spitzer presented a loan application from the Bosque Museum in the amount of \$40,000 for the purchase of steel and plumbing material for the new annex addition. The total cost of the project is \$265,000. The museum will erect a new 6,000 sq. ft steel building with a front rock façade. This additional space will allow the museum to provide meeting space for educational activities, storage and work space for the care of the museum's historic collections as well as freeing space in the current museum building to install new and current exhibits. **Council on a motion by Alderman Volcansek, 2nd by Alderman Wimmer voted unanimously to approve the CEDC grant to the Bosque Museum in the amount of \$40,000 for an annex addition. Alderman Burk and Alderman Thiele abstained.**

Don Holditch and Red Fez Day Chairman Bruce Willis requested permission "to work" the intersection at Hwy 6 and FM 219 on November 7th & 8th with all proceeds going to the Shriner hospitals. Last year Bosque County gave around \$20,000 in donations to the Shriners. **Council on a motion by Alderman Wimmer, 2nd by Mayor Pro Tem voted unanimously to grant permission to the Bosque County Shriners to hold a fund raiser at the traffic light at Hwy 6 & Fm 219 on November 7th & 8th to help support the Shriner hospitals.**

Mayor Zuehlke informed the Council that the Clifton Civic Society recently had Texas Rural Living draw plans to create a flower bed in front of the city hall and the civic center. The United States and Texas flags were moved from the building out to that area. **Council on a motion by Alderman Thiele, 2nd by Mayor Pro Tem Gloff voted unanimously for the Clifton Civic Center to proceed with the landscaping project.**

Mayor Zuehlke convened into executive session at 2:38 p.m. pursuant to Chapter 551.071 of the Texas Government Code for consultation with city's attorney.

Mayor Zuehlke reconvened into open session at 4:15 with no action being taken.

**Council on a motion by Alderman Thiele, 2nd by Mayor Pro Tem Gloff voted unanimously to accept the resignation of Fred Volcansek from the Planning and Zoning and to accept Renee Kettler's resignation from the Clifton EDC.**

Council decided not to fill the vacancy left by Fred Volcansek on the P & Z, Volcansek's term expires December '08, and the seat will be filled at the end of the term.

Mayor Zuehlke took nominations for the one year term vacated by Renee Kettler on the EDC board. Alderman Burk nominated Lee Donner and Mayor Pro Tem Gloff nominated Fred Volcansek. Mayor Zuehlke called for votes for Lee Donner; Alderman Burk was the lone vote. Mayor Zuehlke then called for votes for Fred Volcansek, Alderman Wimmer, Alderman Thiele and Mayor Pro Tem Gloff voted for Fred Volcansek. Alderman Volcansek abstained. Volcansek won the seat on the EDC board by a three to one vote over Lee Donner.

Public Works Director Jim Burch discussed with the Council setting the speed limit from the 9th Street corner to the 13th Street corner at 5 miles an hour. The Sunset Home construction left hazardous conditions along the corners approaching Hillside. The city is in the process of installing post and guard rails for the protection of the citizens. **Council on a motion by Alderman Thiele, 2nd by Alderman Volcansek voted unanimously to reduce the speed to 5 miles per hr on the corners of 9th & 13th and along Hillside.**

City Administrator McLean asked Council to participate in a consortium of cities on the upcoming Texas New Mexico Power rate case and to participate in the conference calls. **Council on a motion by Alderman Thiele, 2nd by Alderman Wimmer voted unanimously for City Administrator McLean to participate in the TNMP rate case.**

Discussion and action regarding responsibilities of members of City Council to accomplish their legal and fiduciary responsibilities for such areas as the Chamber of Commerce, Economic Development Corporation and other appointed bodies of activity under the jurisdiction of the City and which receive any public funds. The City Council will identify these areas and then name City Council members to be responsible for the ongoing oversight of said activities. **This item was deferred to the city attorney.**

**Council on a motion by Alderman Volcansek, 2nd by Mayor Pro Tem Gloff voted unanimously to request the presence of the city's attorney at all city council meetings.**

Discussion and action of responsibilities of members of City Council and the Mayor to report all potentially negative information received by said officers/Council members of the city regarding any potential legal liability to the City Council. This will further include the responsibility to forward such report of any such perceived illegal action to the District Attorney. **This item was deferred to the city's attorney.**

Discussion and action on the proper way to nominate officers, directors, commissioners, etc. to various organizations such as the Economic Development, Planning & Zoning Commission, etc. **This item was deferred to the city's attorney.**

Discussion and action on proper process of establishing the city budget. This will include discussion of who is to establish the budget, who is to present budget to the City Council and

who is to have access to budget process prior to said presentation to the City Council. **This item was deferred to the city's attorney.**

Departmental reports.

Mayor Zuehlke convened into executive session at 4:58 p.m. pursuant to Chapter 551.074 of the Texas Government Code to discuss personnel.

Mayor Zuehlke reconvened into open session at 5:19 with no action being taken.

There being no further business, **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Burk voted to adjourn at 5:20 p.m.**

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Mayor

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City Secretary

Regular Council Meeting  
November 11, 2008  
3:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 3:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, Fred Volcansek, J.W. Thiele, Leslie Burk and Rick Wimmer.

Absent: Main Street Manager Damaris Neelley

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Police Chief Steve Adcock, CEO Paul Phillips, and City Secretary Pamela Harvey.

City's Attorney Phil Robertson was present at the meeting.

City Secretary Harvey verified the agenda was posted on November 7, 2008 @ 1:00 p.m.

After a review of the prior minutes, **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve the minutes from the regular meeting held on October 14, 2008 as presented.**

Mayor Zuehlke welcomed the visitors and asked for comments. An Thompson talked about the Bosque Sculpture Expo to be held on May 15<sup>th</sup> – 17<sup>th</sup> 2009 sponsored by CAN!, Inc. Mayor Zuehlke thanked all the veteran and complimented the Clifton Elem School on the veteran program honoring our heroes.

First Southwest Managing Director Lee Donner and Vinson & Elkins Partner Thomas Sage presented information on creating non-profit corporations to serve as a conduit bond issuer for tax exempt bonds. Mr. Donner was recently assigned as the new senior banker for the Clifton account with First Southwest. Mr. Donner and Mr. Sage explained the city would create a non-profit seven member board to serve as the conduit bond issuer. Establishing a board is a critical role to meet with the tax code. The borrower is solely responsible for paying the debt, the city would not be liable or at any credit risk. They are always looking for smaller cities for issuers and the city would be paid for their service, possibly starting at \$20,000 yearly. This is a nice way for cities to raise money and it would have a positive impact on the city. Mr. Donner stated Mr. Sage would represent the borrower while he would represent the city. Council asked questions regarding who appoints the board members, how it would impact the city staff, reporting requirements, how many the city could do in a year, if stipulations could be on the bonds, and how greed with fee schedules could be a negative factor. Mayor Zuehlke asked for more information and some sample documents to review.

EDC President Jerry Golden presented the supplemental agreement with the Chamber to the Council for approval. The purpose of the draft is to specify and clarify the anticipated deliverables of the \$30,000 Economic Development and Research contract with the Chamber.

The draft is split into three main sections: daily routine, monthly EDC records and meeting preparation and economic development and research activities. Each section has multiple bullets with the daily routine and monthly sections each being about 30% of the fee and the research making up the other 40%. Draft has been reviewed by Chamber Manager Brenda Herzog and Chamber President Drew Leigh and found to be reasonable and was approved by the Chamber. Golden asked the Council to approve the supplement and in 90 days it will be revisited and evaluated. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted to approve the supplemental agreement for 2008-2009 development and research contract with the Chamber of Commerce. Alderman Volcansek, Alderman Wimmer and Alderman Thiele voted for the motion, while Alderman Burk voted no and Mayor Pro Tem Gloff abstained.**

EDC President Golden gave the monthly report saying a public hearing was held on the museum grant with no public comment and EDC will be bringing the second reading to the Council in December. John Erickson was appointed the treasurer for the EDC. The commission will be holding a workshop on Saturday November 22<sup>nd</sup> to set the goals and objectives for the new board.

City Administrator McLean presented ordinance # 081101 - Identity Theft Prevention Policy. The Federal Trade Commission adopted rules pertaining to an Identity Theft Prevention pursuant to the Red Flags Rule which implements Section 114 of the Fair and Accurate Credit Transactions Act 2003 which requires that creditors adopt an Identity Theft Prevention Program. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve ordinance # 081101 establishing an Identity Theft Prevention Program.**

City Administrator McLean presented ordinance # 081102 amending Chapter 84, Article IV, section 84-132 of the code of ordinances to set the speed limit on Hillside Drive between 9<sup>th</sup> Street and 13<sup>th</sup> Street within the city at five (5) miles per hour. After some discussion regarding the guardrails, signage and how slow 5 miles an hour really was, **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to revise the ordinance setting a speed limit of 15 miles per hour on Hillside Drive between 9<sup>th</sup> and 13<sup>th</sup> Street with the corners being 5 miles per hour.**

City Administrator McLean presented resolution # 081101 Clifton's participation in a consortium of cities on the upcoming TNMP rate case. McLean felt the resolution was too fuzzy and needed to be more detailed as did the City's Attorney Phil Robertson. The item was tabled.

City Administrator McLean asked that the amendments to the employee personnel policy be tabled.

Mayor Zuehlke convened into executive session at 4:10 p.m. pursuant to Chapter 551.071 of the Texas Government Code to discuss litigation.

Mayor Zuehlke reconvened into open session at 5:01 with the following action being taken.

Alderman Volcansek withdrew items 5h through 5k that he had placed on the agenda, saying they were no longer relevant.

After a brief discussion, Council agreed it does not require the City's Attorney at every meeting. References including federal and state laws as well as handbooks published by the Attorney General and Texas Municipal League will be used whenever possible.

Department reports were made with these follow-ups: CEO Phillips will follow up on the safety hazards at an extended construction site and report to Alderman Thiele.

Mayor Zuehlke convened into a second executive session at 5:24 p.m. pursuant to Chapter 551.072 of the Texas Government Code to real property.

Mayor Zuehlke reconvened into open session at 6:06 with the following action being taken.

The Council voted against a motion by Alderman Wimmer to continue pursuit of options for acquiring/building/remodeling a new convention center. Discussion centered on the need to tackle issues of aging and deteriorating infrastructure, such as streets, before committing funding to a convention center.

There being no further business, **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted to adjourn at 6:07 p.m.**

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Mayor

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City Secretary

Called Council Meeting  
December 1, 2008  
1:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 1:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, Fred Volcansek, Alderman Burk and Alderman Wimmer.

Absent: J.W. Thiele

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Main Street Manager Damaris Neelley, Police Chief Steve Adcock and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on November 26, 2008 @ 4:00 p.m.

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments

Mayor Zuehlke and City Secretary Harvey explained the need for several street lights to be installed in the 900 block of North Avenue Q. This is a dark and hazardous area that students use for cross country running, students walk to and from school and citizens jog or walk. The street lights would be installed for the safety of the citizens. Texas New Mexico will install the lights and the city will be responsible for the electric bill. Alderman Wimmer suggested another light be installed in the 800 block of North Avenue Q also. **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to authorize the Mayor to request street lights be installed in the 800 & 900 blocks of North Avenue Q for the safety of the citizens.**

Mayor Zuehlke asked for names to serve on the board of directors for the conduit bond issuing entity. Alderman Volcansek, Alderman Wimmer and Alderman Burk submitted the following names: George Larson, An Thompson, Ollie Evinger, Gene Albrecht, Walt Lewis, Charlie Blue, Derek Houser, Michelle Slaughter and Alice Brewer. After a brief discussion, **Council on a motion by Alderman Wimmer, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to appoint all nine members to the board of directors for the conduit bond issuing entity.**

There being no further business, **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted to adjourn at 1:35 p.m.**

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Mayor

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City Secretary



Regular Council Meeting  
December 9, 2008  
2:00 p.m.

Mayor Raymond Zuehlke called the meeting to order at 2:00 p.m. and determined that a quorum was present.

Council present: Mayor Zuehlke, Mayor Pro Tem Joann Gloff, Fred Volcansek, J.W. Thiele, Leslie Burk and Rick Wimmer.

Absent:

Staff present: City Administrator Charles McLean, Public Works Director Jim Burch, Police Chief Steve Adcock, CEO Paul Phillips, Main Street Manager Damaris Neelley and City Secretary Pamela Harvey.

City Secretary Harvey verified the agenda was posted on December 5, 2008 @ 3:00 p.m.

After a review of the prior minutes, **Council on a motion by Mayor Pro Tem Gloff, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to approve the minutes from the regular meeting held on November 11, 2008 and the called meeting held on December 1, 2008 as presented.**

Mayor Zuehlke welcomed the visitors and asked for comments. There were no comments.

Mayor Zuehlke opened the public hearing regarding an ordinance creating a Higher Education Finance Corporation. There were no comments; therefore the public hearing was closed.

The Council briefly discussed the corporation; Alderman Wimmer asked with the name Higher Education Finance Corporation could the corporation fund hospitals. The answer was the corporation could only fund bonds for schools, private, universities etc. A different corporation could be created to fund healthcare with the same board members serving on both corporations. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Wimmer voted unanimously to approve an ordinance authorizing and approving the creation of a nonprofit Higher Education Finance Corporation to act on behalf of the City of Clifton.**

At the December 1<sup>st</sup> called meeting Council members submitted names to serve on the conduit bond issuer board. The seven following people have been nominated to serve as the initial directors on the board: George Larson, An Thompson, Ollie Evinger, Gene Albrecht, Walt Lewis, Derek Houser and Mechelle Slaughter. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Alderman Burk voted unanimously to approve the seven nominated people to serve on the initial Board of Directors for the non-profit Higher Education Finance Corporation to act on behalf of the city.**

Mayor Zuehlke opened the public hearing regarding Bobby Joe Conrad's request to divide lot 7, Oak Run addition # 2 and part of lot 12 located at 2610 Oak Ridge. Ned Welch presented a letter from the following neighbors who opposed to dividing the property, Ernest and Ann Erickson,

Gayle and Patsy Squyres and Ronnie and Marilyn Massey. The discussion covered the 90 ft frontage, size of lots and houses, with Mr. Welch stating that most of the neighbors are against dividing and asked that the application be declined. Mayor Zuehlke closed the public hearing.

The Council discussed neighbors being opposed to the split, the item coming from P & Z and what the plat showed. The item died from a lack of a motion, but was suggested to Mr. Conrad to appear before the Council again with more information.

Martha O'Reilly appeared before the Council to ask for the sewer and sanitation charges to be waived from her quest house located at 115 South Avenue J because it is only used two months out of the year. After a discussion regarding the matter a suggestion was made for Ms. O'Reilly to have the service terminated when not in use, there would be a \$10 reconnect fee to turn water back on and for her to check with her insurance company. There was no action on Ms. O'Reilly's request.

EDC President Jerry Golden presented the second and final reading for the Bosque Museum application to the EDC for \$40,000 for an annex building. Golden went through the application approval process and recommended the approval. **Council on a motion by Alderman Volcansek, 2<sup>nd</sup> by Mayor Pro Tem Gloff voted unanimously to approve the Bosque Museum application to the EDC for \$40,000 for an annex building. Alderman Thiele and Alderman Burk abstained.**

City Administrator Charles McLean presented ordinance # 081201 regulating solicitation. The ordinance was modeled from the City of Waco with a few changes. The City Attorney has reviewed and approved the ordinance which should serve the citizens. Applicants will need to apply in advance, and have been certified in traffic management and safety education from the Clifton Police Department before the permit can be issued. This ordinance does not cover anyone selling on private property that has permission from the property owner. It was added to the ordinance that the permit can be revoked by the City Secretary, City Administrator and Chief of Police. Council discussed the paper informing citizens to call the police if solicitors are aggressive, requiring identification badges and a sign at intersection stating who they were collecting for. **Council on a motion by Alderman Wimmer, 2<sup>nd</sup> by Alderman Thiele voted unanimously to approve ordinance # 081201 regulating solicitation with changes.**

The New Life Church's request to hold a bucket drop at the intersection of Hwy 6 & Fm 219 on December 12-14, 2008 was skipped due to no one present from the New Life Church.

Resolution # 081101 Clifton's participation in a consortium of cities on the TNMP rate case was skipped and will not be presented again.

City Administrator McLean presented resolution # 081201 approving changes in the ATMOS tariffs. The city is required to adopt the resolution to participate. **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted unanimously to adopt resolution # 081201.**

Police Chief Adcock applied and was approved for a grant to acquire automated external defibrillators for the patrol cars. The police department is now able to purchase an AED for \$600 off the regular price, which runs in the range of \$1200. If the Council approves the purchase, the AED will be carried in the patrol car that is working each day. The AED comes with a training DVD and is very simple to operate. The cost of the AED for the city would be \$989.50 and the grant funds are only good until December 21, 2008. **Council on a motion by Alderman Thiele, 2nd by Mayor Pro Tem Gloff voted unanimously to approve the purchase of one automated external defibrillator in the amount of \$989.50 for the police department to use.**

City Administrator McLean recommended the Council appoint the Clifton Record for the official newspaper for the city. **Council on a motion by Mayor Pro Tem Gloff, 2nd by Alderman Thiele voted unanimously to appoint the Clifton Record as the official newspaper for 2009.**

City Administrator McLean presented the changes to the employee personnel policy, the changes are 1) mileage compensation when using your personal vehicle, use IRS rate 2) how to pay travel expense and 3) how to handle the reimbursement of expense funds. After a brief discussion regarding the distance of travel for reserving hotels, the **Council on a motion by Alderman Volcansek, 2nd by Alderman Wimmer voted unanimously to approve the changes to the employee personnel policy with changes to include 100 miles from city to reserve hotel or approval from City Administrator.**

Public Works Director Jim Burch asked permission for demolishing the abandoned buildings in the park. There are two tickets booths and a restroom left from the old football field that needs to be torn down. The other structure is a rock latrine left from the WPA days, the city tries to keep the pit sealed shut, but recently the cover was removed and the pit was exposed causing a safety concern. Mayor Zuehlke asked if the rock structure was historical. After some discussion, former City Administrator Jerry Golden referred to a study done in that area that might answer that question. George Larson stated there were grants available to restore the structure if it is historical. **Council on a motion by Alderman Thiele, 2nd by Alderman Volcansek voted unanimously to have city crew demolish the two ticket booths and the restroom left from the old football field located in the city park.**

The city's Christmas open house was scheduled for Thursday, December 18th at noon.

Mayor Zuehlke called a five minute break at 3:17.

Mayor Zuehlke called the meeting back to open session at 3:24.

Departmental Reports

There being no further business, **Council on a motion by Alderman Thiele, 2<sup>nd</sup> by Alderman Volcansek voted to adjourn at 4:10 p.m.**

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Mayor

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City Secretary